

Who Do I Call With a Question or Suggestion?

The district has established procedures to respond to questions and suggestions from parents and residents. The procedures start with the person closest to the situation, as it is that person who will have the most information. Because situations sometimes require that additional staff become involved in the conversations, we have listed the major areas of interest, with those responsible for each area. If you have any questions about the school district or your child's progress, please do not hesitate to call. We encourage any and all questions from parents and residents concerning school matters.

Classroom Issues Involving an Individual Child

(classroom procedures, classroom behavior, grades, etc.)

Step 1 – Classroom Teacher; if not resolved ...

**Step 2 – Assistant Principal (HS/MS);
if not resolved ...**

Step 3 – Building Principal; if not resolved ...

**Step 4 – Jeanne Love, Assistant Superintendent for
Special Education and Pupil Personnel
Services; if not resolved ...**

Step 5 – Matthew Gaven, Superintendent of Schools

Curriculum Questions

(subject matter being taught, textbooks and materials used, etc.)

Step 1 – Classroom Teacher; if not resolved ...

Step 2 – Assistant Principal (HS/MS); if not resolved ...

Step 3 – Building Principal; if not resolved ...

**Step 4 – Nicole Moriarty, Ed.D., Assistant Superintendent
for Curriculum & Instruction; if not resolved ...**

Step 5 – Matthew Gaven, Superintendent of Schools

Athletic Concerns

Step 1 – Coach; if not resolved ...

**Step 2 – Carol Roseto, Director of Athletics;
if not resolved ...**

Step 3 – Building Principal; if not resolved ...

Step 4 – Matthew Gaven, Superintendent of Schools

Other After-School Activities

Step 1 – Activity Advisor; if not resolved ...

Step 2 – Building Principal; if not resolved ...

**Step 3 – Jeanne Love, Assistant Superintendent for
Special Education and Pupil Personnel
Services; if not resolved ...**

Step 4 – Matthew Gaven, Superintendent of Schools

Medical Concerns

Step 1 – School Nurse; if not resolved ...

Step 2 – Building Principal; if not resolved ...

**Step 3 – Orly Gadon, Ph.D., Dir. Student Services;
if not resolved ...**

**Step 4 – Jeanne Love, Assistant Superintendent for
Special Education and Pupil Personnel
Services; if not resolved ...**

Step 5 – Matthew Gaven, Superintendent of Schools

Special Education Concerns/Special Needs

**Step 1 – Special Education Teacher/Guidance
Counselor; if not resolved ...**

Step 2 – Building Principal; if not resolved ...

**Step 3 – Jeanne Love, Assistant Superintendent for
Special Education and Pupil Personnel
Services; if not resolved ...**

Step 4 – Matthew Gaven, Superintendent of Schools

Technology Concerns

Step 1 – Corinne Lomuto, Technology; if not resolved...

**Step 2 – Michael Anderson, Director of Technology;
if not resolved ...**

Step 3 – Matthew Gaven, Superintendent of Schools

Transportation Concerns

(pick-up, route problems, etc.)

**Step 1 – Ann Breen, Transportation Coordinator;
if not resolved ...**

**Step 2 – Robert Bartels, Assistant Superintendent for
Finance & Operations; if not resolved ...**

Step 3 – Matthew Gaven, Superintendent of Schools

Other Transportation Concerns

(behavior on school bus, etc.)

Step 1 – Bus Driver; if not resolved ...

Step 2 – Building Principal; if not resolved ...

**Step 3 – Robert Bartels, Assistant Superintendent for
Finance & Operations; if not resolved ...**

Step 4 – Matthew Gaven, Superintendent of Schools

Budget Concerns/Questions

**Step 1 – Robert Bartels, Assistant Superintendent for
Finance & Operations; if not resolved ...**

Step 2 – Matthew Gaven, Superintendent of Schools

Building Use Requests

Step 1 – Carol Vitelli, Facilities; if not resolved ...

**Step 2 – John Scalisi, Director of Facilities;
if not resolved ...**

Step 3 – Matthew Gaven, Superintendent of Schools